

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION AND CULTURAL AFFAIRS
GANDHIGHAT, AGARTALA, TRIPURA

Date: 27.09.2024

Short Notice Inviting Quotation (SNIQ) for Installation of HD LED Boards and
Projecting Live Feed of "Maayer Gomom - 2024"

Sealed quotations in a two-bid system are invited from resourceful, reliable, and experienced agencies / firms for the installation of 1 (one) 20' X 10' and 4 (four) 8' X 8' HD LED Boards at 5 (five) conspicuous locations along the designated route of "Maayer Gomom - 2024," and ensuring collection of live feed from the agency to be entrusted for Live Streaming (through another SNIQ) till completion of event which is scheduled to be held on **14th October 2024**.

The detailed information, terms & conditions and bid form may be downloaded from the website www.tripura.gov.in and www.ica.tripura.gov.in. or may be collected from the office of this Directorate of Information & Cultural Affairs during working hours on any of the working day up to 12 .00 Noon of 7th October , 2024.

Bid can be submitted to the sealed tender box on any of the working day up to 3.00 PM of 7th October, 2024 in the Directorate of Information & Cultural Affairs, Gandhighat , Agartala , Tripura .

The Tender Box will be opened at 5.00 PM of 7th October, 2024 (however, in the event of change in such schedule for opening of tender that will be intimated in due manner),

Immediately after opening of the Tender Box. Evaluation of Technical Bid will be done and that will followed by evaluation of the Financial Bid of Technically responsive bidders on same day.



Director
Information & Cultural Affairs

Scope of Work:

1. Installation 1 (one) 20' X 10' HD LED Board at the Centre Point and 4 (four) 8' X 8' HD LED Boards at identified locations along the procession route from Durgabari to Dashamighat via Tulshibati, Kaman Chowmuhani, Post Office Chowmuhani, Paradise Chowmuhani, etc.
2. Ensure live feed from the Live Streaming Team on these LED boards from the start of the event till its completion.
3. The successful Agency must construct necessary platforms for the LED Boards, take power connection following Govt. norms and ensure power backup to the 5 (five) LED Boards except the one installed at the Centre Point, for which ICA Dept. will coordinate.
4. The Agency must ensure uninterrupted display of live streaming feed and establish a temporary communication system between their control centre, all camera locations and themselves.
5. The number of LED Boards may be increased taking into account of the necessity.
6. The detailed LED board location plans can be discussed on-site with ICA Department officials.

Terms and Conditions:

I. *Eligibility:* The agency / firm must have prior experience in similar projects, particularly in live streaming and LED installation. Proof of similar projects executed for government departments/PSUs on at least 5 occasions in the last three years must be provided.

II. *Submission of Bids:*

Bids must be submitted in two sealed envelopes marked as "Technical Bid for LED Board Installation and Projecting Live Feed of Maayer Gomon 2024" and "Financial Bid for LED Board Installation and Projecting Live Feed of Maayer Gomon 2024."

Last date for submission: **7th October 2024, 3:00 PM.**

III. *Opening of Bids:* Bids will be opened at **5:00 PM on 7th October 2024**, if possible.

IV. *EMD:* An Earnest Money Deposit (EMD) of ₹5,000/- in the form of a Cheque / Demand Draft from any nationalized bank must be enclosed in the Technical Bid.

V. *The Technical Bid* must include detailed specifications for the LED boards, live feed system, proof of experience, and relevant credentials (e.g., trade license, GST registration, PAN, etc.).

VI. *Financial Bid:* Detailed cost breakdown including taxes per LED Board and the total cost to be quoted.



VII. Only those meeting the technical requirements will be considered for financial bid evaluation. The lowest bidder among qualified bids will be selected.

VIII. *Performance Security*: The EMD of the successful bidder will be retained as performance security.

IX. The final decision rests with the Director of Information & Cultural Affairs, Government of Tripura.

X. The Director, ICA reserves the right to accept or reject any or all quotations without assigning any reason.

For any queries, please contact the Culture Section, Directorate of Information & Cultural Affairs.

Sd/-
Director
Information & Cultural Affairs

A handwritten signature in black ink, consisting of a stylized, cursive letter 'L' with a vertical stroke extending upwards and a horizontal stroke at the bottom.

ANNEXURE-I

**TECHNICAL BID FORM FOR INSTALLATION OF HD LED BOARDS AND
PROJECTING LIVE FEED OF "MAAYER GOMON - 2024"**

Name & Address of the Agency/ firm /vendor	
Registration No. & nature of ownership	
Name & Contact no of owner/proprietor/authorized person	
Name & Contact number of all Partners (in case of partnership firm) – separate sheet can be attached if needed.	
PAN number	
GST number	
Trade License number	
Details of EMD	
Self certificate declaring that the agency is not black listed in last 5 years needs to be attached.	

**Signature of authorized signatory
(With Date & Seal)**

FINANCIAL BID FORM FOR INSTALLATION OF HD LED BOARDS AND PROJECTING LIVE FEED OF "MAAYER GOMON - 2024"

Scope of work	Rate (Inclusive of taxes with detail break-up)
Installation Of HD LED Boards and Projecting Live Feed Of "Maayer Gomon - 2024" on 14 th October,2024	

DECLARATION:

I do hereby certify that the information furnished above is true to the best of my knowledge.

Signature of authorized signatory
(With Date & Seal)

UNDERTAKING

ANNEXURE-III

Date:

**To:
The Director,
Information & Cultural affairs.
Government of Tripura.**

Subject: Undertaking for Service Delivery

Sir,

I, _____, representing _____, hereby solemnly undertake that we will deliver the service as per the requirements mentioned in the Short Notice Inviting Quotation (SNIQ) document.

We will ensure the availability of all necessary equipment as per the SNIQ and resources to successfully execute the work. In the event of inability to supply any of the required equipment / equipments, the department may take action as prescribed in law.

We agree to abide by all the terms and conditions outlined in the SNIQ document.

Sincerely,

Signature
Vendor Name
Contact Information