

550/2024

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION & CULTURAL AFFAIRS
AGARTALA

No.F.76 (69)-ICA/2023/CUL

Dated, 11.02.2024

Short Notice Inviting Quotation

Short Notice Inviting Quotation in sealed cover is hereby invited from interested agencies / proprietors regarding installation of LED Screens etc. on hiring/rental basis at Hapania International Fair ground, Agartala in connection with 42nd Agartala Book Fair to be held from 21st February to 5th March, 2024.

Sealed Quotation to be submitted in a larger envelope which are to contain 2(Two) separate smaller envelopes i.e one smaller envelope with documents pertaining to Technical Bid and another smaller envelope with quoted rate in prescribed format for Financial Bid. Such sealed quotation should reach to this Directorate of ICA, Gandhighat, Agartala on or before 2:00 PM of 17th February, 2024.

Terms & Condition pertaining to it can be collected from Directorate or same can be downloaded from the Departmental Website www.ica.tripura.gov.in or www.tripura.gov.in.

Sd/-
Director
Information & Cultural Affairs
Government of Tripura

2024

Terms & Conditions pertaining Short Notice Inviting Quotation for installation of LED Screen at Hapania International Fair ground, Agartala in connection with 42nd Agartala Book Fair to be held from 21st February to 5th March, 2024.

1. The work will involve components

Sl. No.	Items for Installation on hiring/rental basis	Duration	Quantity
A	LED Screen 8fts.X16fts. at Cultural Stage	21st February to 5 th March, 2024.	01
B	LED Screen 8fts.X12fts at Kabi Sanmelan Stage	21st February to 5 th March, 2024.	01
C	LED Screen 6fts.X10fts in front of Main Gate	21st February to 5 th March, 2024.	01
D	LED TV (49 to 51 inch)	21st February to 5 th March, 2024.	01
E	LED TV (49 to 51 inch)	21st February and 5 th March, 2024 (For 2 days only)	02

2. Sealed Quotation to be submitted in a larger envelope which are to contain 2(Two) separate envelopes i.e one envelope for Technical Bid and another envelope for Financial Bid. Such sealed quotation should reach the to the Directorate of ICA, Gandhighat, Agartala on or before 2:00 PM of 17th February,2024
3. Quotation received after stipulated date & time will not be entertained.
4. Received Quotations within stipulated period are likely to be opened on same day (17th February, 2024) at 4:00 PM or as intimated otherwise
5. On top of the envelope name of the works along with full name & address, contact number, e-mail id of the bidder should be mentioned.
6. As part of the Technical Bid self-attested photo copies of following to be submitted in the envelope earmarked for Technical Bid -
- PAN card,
 - Trade licence ,
 - Valid GST Registration Certificate
 - If the bidder is the owner of the LED Screen then document pertaining to such ownership. Or
If the bidder is not the owner of the LED screen then valid authorization from the part of the owner in favour of the concern bidder.
7. The rates of the particulars should be quoted as package wise instead of item wise. All the items in the package should be mentioned in the quoted rate. The L1 bidder will be selected on the basis of whole package.

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8. In the context of Financial Bid rate to be quoted as per following format in the envelope earmarked for Financial I Bid -

Quoted rate for following flowing items	Total (In figure and words) (Inclusive of all Taxes)
(All the quoted items in Sl. 1 of the above)	

9. All types of arrangement for the purpose to be completed by the bidder.
10. Income tax and GST will be deducted from the bill as per the existing norms.
11. Payment will be made after completion of work as per work order.
12. No enhancement of rates within the validity period of the contract shall be entertained. The offer rate validity will be 60 days from the last date of quotation.
13. The undersigned reserved the right to cancel or accept the tender without assigning any reason.
14. The quantity of the items may be increase or decrease at the time of supply order.
15. The rates of the particulars should be quoted as package wise instead of item wise. All the items in the package should be mentioned in the quoted rate. The L1 bidder will be selected on the basis of whole package.
16. Other Terms & Conditions of the Quotation will be followed as per Manual of procurement of goods-2018, Govt. of Tripura.

**Signed by Bimbisar
Bhattacharya**
Date: 11-02-2024 17:16:44
Reason: Approved
 Director
 Information & Cultural Affairs
 Government of Tripura