

GOVERNMENT OF TRIPURA
Department of Information & Cultural Affairs (I&CA)

Tender for Selection of firms/Agency for installation/maintenance of permanent
Electronics Display Board in different locations of Tripura under the Department of
Information & Cultural Affairs, Government of Tripura

NO.F.65 (353)-ICA/2020/Advt./P-II

**Government of Tripura
Information & Cultural Affairs
Gandhighat, Agartala**

Phone: 0381-2324688

e-mail: icadirector.tripura@gmail.com

Notice Inviting E-Tender

DNIT NO.F.65 (353)-ICA/2020/Advt./P-II

Dated, Agartala:- 10/09/2021.

Notice Inviting Tenders (NIT) for Selection of firms/Agency for installation/maintenance of permanent Electronics Display Board in different location of Tripura under the Department of Information & Cultural Affairs, Government of Tripura.

This is an E-Tender and the Technical & Financial Bids are to be submitted online only on **<https://tripuratenders.gov.in>** The interested Bidders are to participate in E-tendering and such bidders should have a Digital Signature for the purpose of participation in the E-Tender process.

Key Dates and information pertaining to this NIT are as under:

Completion period for the Work	120 days
Name, Designation and address of the authority to whom the bids have to be submitted online	Director, Information & Cultural Affairs, Gandhighat, Agartala, West Tripura, PIN-799001 Contact No-0381-2324688 e-mail: icadirector.tripura@gmail.com
Mode for submitting the bids	Online Submission only through https://tripuratenders.gov.in
Bid Publishing date & time	Date: 10.09.2021 Time : 4:00pm
Venue, date and Time of the virtual Pre-bid Meeting (Participating bidders may contact through e-mail ID: icadirector.tripura@gmail.com within 4:00 pm of 21.09.2021 for availing link for virtual pre-bid meeting)	Directorate of Information & Cultural Affairs, Gandhighat, Agartala, West Tripura. Date : 23.09.2021 Time : 12:00 Noon
Online bid Submission start date and time	Date: 25.09.2021 Time : 12:00 Noon
Closing date & time for online submission of bids.	Date : 01.11.2021 Time : 3:00 PM
Venue, date & time for opening of Technical Bids (If possible)	Directorate of Information & Cultural Affairs, Gandhighat, Agartala, West Tripura, PIN-799001 Date : 02.11.2021 Time : 4:00 PM
Venue, date & time for Technical Presentation by Technically eligible bidders	Directorate of Information & Cultural Affairs, Gandhighat, Agartala, West Tripura, PIN-799001 Date : 08.11.2021 Time : 12:00 Noon
Estimated Project cost (Approx.)	Rs.6.00 Crore
Amount of Earnest Money Deposit	Rs. 12,00,000/-
Bid Validity Period	365 days from the date of opening of the Technical Bids

This Notice Inviting Tender shall also form part of Tender Document and shall be returned duly signed along with the Tender Document while submission of bids.

The bidders have to upload PDF file of Technical Bids and Financial Bid documents at e-procurement web portal: **<https://tripuratenders.gov.in>**. All future modification/corrigendum shall be made available in the e-procurement web portal. So, bidders are requested to get themselves updated from the e-procurement web portal only.

Note: All the above mentioned time are as per clock time of e-procurement website <https://tripuratenders.gov.in>

Sd/-

(Ratan Biswas)

Director,

Information & Cultural Affairs
Government of Tripura

Notice Inviting Tenders (NIT) for Selection of firms/Agency for installation/maintenance of permanent Electronics Display Board in different locations of Tripura under the Department of Information & Cultural Affairs, Government of Tripura.

Open Tender No.:F.65 (353)-ICA/2020/Advt./P-II

Date:- 10.09.2021

Document Control Sheet

- 1. Open Tender Name : Selection of firms/Agency for installation/maintenance of permanent Electronics Display Board in different locations of Tripura under the Department of Information & Cultural Affairs, Government of Tripura**
- 2. Name of Organization : Department of Information & Cultural Affairs**
- 3. Pre-Bid Meeting : 23.09.2021 Time : 12:00 Noon**
- 4. Last date & Time for online submission of bids : 01.11.2021 upto 3:00 PM**
- 5. Date & time of opening of Technical Bid (If possible) : 02.11.2021 at 4:00 PM**
- 6. Address for communication: Director, Information & Cultural Affairs,
Gandhighat, Agartala, West Tripura,
PIN-799001,Contact No-0381-2324688
e-mail: icadirector.tripura@gmail.com**

Note: The “Instructions for online Bid submission are given at Annexure I. A Pro-forma for “Tender Acceptance Letter” is at Annexure II which is also to be filled in and submitted online with the Technical Bid. Complete details of the NIT, viz. Scope of Work, formats for submission of the bids, Terms and Conditions etc. are as per Tender Document attached. Technical Bids and Financial Bids, as per the instructions contained in the Tender Document have to be submitted separately.

Selection of firms/Agency for installation/maintenance of permanent Electronics Display Board in different locations of Tripura under the Department of Information & Cultural Affairs, Government of Tripura

- 1. Scope of Work:** Details of Scope of Work, Deliverables and Timelines are as per Annexure- III to this Tender Document.
- 2. Submission of Tenders:** Two bid (Technical & Financial) system.
 - (i) Technical and Financial bids should be submitted online separately.
 - (ii) **Technical Bid** should be submitted online in the prescribed format.
 - (iii) **Financial Bid** containing price bid should be submitted online separately as per prescribed **BoQ**. Further information relating to submission of Financial Bids may be referred to in Point (9.2) of this Tender Document.
 - (iv) Bid is to be submitted online only.
 - (v) Tenders received after prescribed closing date & time shall not be accepted under any circumstances.
 - (vi) Bids received in the format prescribed in this tender document shall only be considered. Bidders have to furnish the Technical and Financial Bids only in the prescribed forms as per Annexure IV and BoQ, respectively. Bids not received in prescribed format shall be rejected and no correspondence in this regard will be entertained.
- 3. Earnest Money Deposit**
 - (i) An amount of Rs. 12,00,000/- (Rupees Twelve Lakh only) as EMD must be paid electronically using (only) the online payment facility provided in the portal. Its non-payment will lead to disqualification of the bidder.
 - (ii) Bids received without EMD shall be summarily rejected.
 - (iii) EMD has to remain valid for a period of 45 days beyond the final bid validity period.
 - (iv) EMD of tendering firms who submit the online tender but withdraw the same before expiry of the tender validity date shall be forfeited.
 - (v) EMD of the successful bidder shall be released only after submission of Performance Security of specific amount prescribed in this Tender Document.
 - (vi) EMD of the bidders who fail to honour the bid in prescribed time limit shall stand forfeited.
 - (vii) No interest will be paid by the Department for not releasing the EMD amount within the tender validity period or at any circumstances.
 - (viii) EMD will be returned to unsuccessful bidders as per Government norms.
- 4. Validity of bids**

Bids should be kept valid for acceptance by Department of I&CA, Government of Tripura for a period of 365 days after the tender opening date.
- 5. Pre-bid meeting with the prospective bidders**

Pre-bid meeting will be held on prescribed date and time as per details given in the e-Tender Notice.
- 6. Eligibility, Essential Competencies & Details to be furnished in the Technical Bid**
 - (i) Agency should have 5(Five) years experience in the field of installation/maintenance of permanent electronics Display Board in different locations similar to work as given in the Annexure-III.
 - (ii) Agency should have skilled staff having knowledge of this similar work.
 - (iii) The agency should have knowledge of the mandate and work in a Government Department & communication cell.
 - (iv) Agency/bidders should enclose brief organizational profile including background, availability of resource and experience of the firm.

- (v) Agency should have installation and maintenance experience of minimum 10(ten) Number of Permanent Electronics Display Board in last 5 years.
- (vi) The agency/ bidders should give undertaking to open an office within 15 days from the date of Award of Contract if the work is awarded to the organization.
- (vii) The Agency/bidders should have at least 5 years' experience in the field of the subject matter of this Tender Notice and should have carried out/ carrying out at least 3(three) projects valuing at least 2 crores for installation/maintenance of permanent electronics Display Board in different location to any one of the Govt. Departments/organizations/ PSUs. Documentary proof of satisfactory services in this regard should be attached.
- (viii) The Bidder's average annual turnover should not be below Rs. 2 Crores for the last three years. Copies of Audited Balance Sheet for the last three years (2017-18, 2018-19, 2019-20) be attached. (Attach Auditor/CA Certificate)
- (ix) The Bidder should have experience for installation/maintenance of Permanent Electronics Display Board in different locations, management planning and in-house maintenance capabilities. Details & proof of service facilities for Technical Support on services, maintenance and availability of manpower are to be attached. Declaration by the bidder should be submitted online.
- (x) The agency/firm should be registered under the Goods and Services Tax Rules. The bidders should submit online a copy of registration certificate to this effect.
- (xi) The firm should be income tax assessee for last three years. Copies of Income tax returns for last 3 years and PAN/TAN Card should be enclosed in online submission.
- (xii) All documents/proof should be attached and submitted online as per Annexure-IV sequence.
- (xiii) The firm should not be black listed by any Public Sector/Government Agency. A Certificate in this regard may be enclosed in online submission by the bidder.

7. Date & Time of receipt and opening of bids

Closing date & time for receipt of bids and opening of technical bids has been specified in the e-Tender Notice.

8. Technical Specifications

8.1 Technical specification for Signage Board

Sl No.	Item	Particulars
	Providing, fitting and fixing of Signage	Providing and fixing of Signage depicting direction/way finding/reassurance sign board of size (4900mm x 3660mm) Design Type made out of Type XI micro prismatic type retro reflective sheeting conforming to IRC 67 Specification ASTM D 495609 standard base sheeting shall be white colour Type –XI retro reflective sheeting fixed over 2mm thick aluminum sheet with area exceeding 0.90 sqm fixed over back support frame of MS angle 35mm/35mm/5mm al round mounted on 4 (four) nos 65mm dia NB MS pipe (Medium quality) and 2 (Two) Counter fort support with 65mm dia NB MS Pipe with clear height of 2.10mtr from ground level to the bottom of the board. The sign post should be painted with one coat of red oxide paint and two coat of 1 st quality synthetic enamel paint black & white colour with bands of 30 cm height. The sign post shall be firmly fixed in to the ground by means of properly designed foundation with M20 grade of concrete, of size 600x600x900mm including cost, conveyance of all material, equipment, machinery and labour with all leads and lift loading charges necessary for satisfactory completion of work as directed by the ICA Department, Government of Tripura. Logo and branding shall be done with digital printing signage with 02 year warranty including 4 years maintenance, thus total 05 Yrs.

Materials and fabrication of road signage shall conform to the following requirements:

- a) **Concrete:** Concrete shall be of M20 grade.
- b) **Bolts, nuts and washers:** High strength bolts shall conform to IS 1367 whereas precision bolts, nuts etc, shall conform to IS 1364.
- c) **Plates and supports:** Plates and support sections for the signposts shall conform to IS 226 and IS 2062 or any other stated IS specification.
- d) **Substrate:** Substrate shall be Aluminum conforming to following subsections: Aluminum sheets used for sign boards shall be of smooth, hard and corrosion resistant aluminum alloy conforming to IS 736 Material designation 24345 of 1900. Thickness of Aluminum shall be 2mm.
- e) **Frame:** 35x35x5 mm MS angle, of good quality.
- f) **Pole:** 65 mm dia NB MS Pipe, of good quality.

Counter Fort: 65 mm dia NB MS Pipe, of good quality.

8.2 Technical specification for Shell Structure/Configuration

Specification: Structure size (unit are in sqmt)

6.09x3.20- 17 nos, 3.65x4.58- 1no

3.65x2.45- 1no 9.15x3.66 -1no

12.2x3.66-1no

Structure by : 65x65x6 mm MS angle

Pillar (2 nos.) by : 100x100x6 mm MS channel

Materials and fabrication of signage shall conform to the following requirements:

- a) **Concrete:** Concrete shall be of M20 grade.
- b) **Bolts, nuts and washers:** High strength bolts shall conform to IS 1367 whereas precision bolts, nuts etc, shall conform to IS 1364.
- c) **Plates and supports:** Plates and support sections for the signposts shall conform to IS 226 and IS 2062 or any other stated IS specification.
- d) **Frame:** 35x35x5 mm MS angle, of good quality.
- e) **Pole:** 65 mm dia NB MS Pipe, of good quality.
- f) **Counter Fort:** 65 mm dia NB MS Pipe, of good quality.

8.3 Organic Electroluminescent Diode Specifications

8.3(i). Scope of application

This technical manual only applies to outdoor full color Q4-10S-2525 module, the following are conventional product parameters, which can be customized if there have special requirements.

8.3 (ii) Precautions

Project		Description
Surroundings note matter	Temperature requirement	Storage temperature range:-10°C -30°C, cooling treatment is required if it exceeds 30°C. Operating temperature ranges require additional temperature control equipment. The temperature of the lamp surface when the module is working: ≤ 85°C, temperature control equipment should be installed if the temperature exceeds the standard.
	Humidity requirements	Storage humidity range: 10%RH-60%RH, humidity over 60%RH requires dehumidification. Working humidity range: 10%RH-90%RH. If the humidity exceeds the standard, it can be used normally after dehumidifying the working environment.
	Anti-corrosive gas	Corrosive gases in an environment where the air contains salts or acid gas will cause corrosion of electronic components, crystal leakage and other phenomena.
	Electrostatic hazard to prevent	The metal parts of the screen, the shell of the switching power supply, and the cabinet should be well grounded,

	lightning strike	and the grounding resistance should be $\leq 10 \Omega$. Prevent static electricity from damaging electronic devices, and at the same time avoid leakage of electricity to the human body.
Use operating note matter	Static protection	The installer must wear an electrostatic wristband and electrostatic gloves, and all tools must be strictly grounded during the Assemble process.
	Waterproof screen	After the entire screen is installed, it must be ensured that no water will enter the inside of the screen. The sides of the screen, the box and the connection of the box should be covered with water proof glue. And strict waterproof treatment should be done
	Hazard description of magnetic installation method	It is not recommended for customers to install the module outdoors by magnetic installation. If installed outdoors, it will cause the following hazard: 1) Rain and show will enter from the front of the display to the back of the display causing the module IC Surface electronic components system cards, switching power supplies and wires and immersed and corroded, causing premature failure: 2) The magnetic installation method cannot guarantee the flatness and assembly effect of the display 3)The magnetic installation method is easy to be form the module in extreme cold weather.
	Product batch number control	Products with different batch numbers cannot be installed on one screen, otherwise color blocks (mosaic) will appear on the screen.
	Product Wiring	The module cannot be directly connected to 220v, and positive and negative poles of the power supply of the module cannot be reversed
	Disassembly and transportation process	Do not drop, push, squeeze, or press the module to avoid damage to the display.
	Installation torque control	When wiring the power supply, make sure that the terminal connector screws are tightened to prevent loosening of the connector position, resulting in large contact resistance causing wire burn or product damage. M4 screw torque is 6. 0-8. 0 Kgf. cm, M3 screw torque is 4. 0-6. 0 kgf.cm.
	Play control	Do not display only static images or texts for a long time, which may cause serious attenuation of the lamp brightness or cause batch dead lights. Please play scrolling images or texts
	No live work	It is forbidden to assemble the module when the power is on. The module should be assembled on the wall when the main power input is disconnected, and it is not allowed to assemble the power cord and signal line
	Environmental inspection	The display installation site needs to be equipped with a thermometer and hygrometer to monitor the environment around the display in time. After heavy rain, check whether there are any problems such as moisture, water droplets, and moisture inside the display.
	Avoid	After the LED display is installed, it is strictly prohibited

	construction of the installed LED display	to re-construct it to prevent the LED display from being affected by high current impact and dust, such as: electric welding, electric saw and other equipment operations.
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8.3 (iii) Product manual

- The display screen is mainly composed of a red LED chip, a green LED chip and a blue LED chip packaged into a matrix of pixels, and then fixed to a plastic package;
- The display screen contains a driver chip and an input buffer chip, which can display video, image and text information when connected to the LED display control system;
- Through the system control to drive the red LED, green LED and blue LED driver chip, can form 43980 Hundreds of millions of color changes;
- Modules and cabinets can be spliced arbitrarily in horizontal and vertical directions to form different sizes of displays;
- Product features:
 - High-quality lamps, high –efficiency lamp brightness utilization, while ensuring lamp life and high-quality plastic parts
 - High contrast can achieve good display effect
 - Easy to install and disassemble
 - Single point and single lamp maintenance can be carried out, with low cost

8.4 Product technical requirements

8.4(i). Screen technical parameters

Brightness	$\geq 4200 \text{cd/m}^2$	Brightness uniformity	≥ 0.95 Type equation here.
Screen horizontal viewing angle	140 ± 10 degrees	Vertical viewing angle of screen	130 ± 10 degrees
Best viewing distance	$\geq 4\text{m}$	Use environment	outdoor
Maximum power per square module	$\leq 909 \text{W/m}^2$		
Distribution power (maximum power per square $\pm 78\% \pm 85\%$)	$\leq 1371 \text{W/m}^2$		
Gray scale			
Frame change frequency	≥ 60 frames/sec	Refresh rate	1920Hz
Way to control	Computer control, point by point correspondence, video synchronization, real-time display	Bright adjustment	256 levels manual/automatic
Input signal	DVI / VGA video (multiple formats) RGBHV, composite video signal, S-VIDEO YpbPr (HDTV)		
Service life	$\geq 100,000$ hours	Mean time between failures	$\geq 10,000$ hours
Attenuation rate (working for 3 years)	$\leq 15\%$	Continuous out of control point	0
Discrete out of control point	< 0.0001 , 0 when leaving factory	Blind spot rate	< 0.0003 , 0 when leaving factory
Range of working temperature	$-20\text{--}40^\circ\text{C}$	Working humidity range	10%-90%RH
Protection performance	Over temperature/over load/power down/image compensation/various correction technology/over current/overvoltage/lightning protection (optional)		
Horizontal flatness of the screen	$< 1 \text{mm/m}^2$		
Vertical flatness of the screen	$< 1 \text{mm/m}^2$		

8.4(ii) Cabinet technical parameters

Cabinet specifications (length * width * thickness)	960mm * 960mm * 104.5mm (thickness includes
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	module and cabinet) 960mm * 960mm * 169.5mm (thickness includes module, cabinet, connecting piece)
Cabinet resolution	240 * 240=57600 Dots
Box area	0.9216 m²
Box weight	29.7 kg ± 0.5 kg
Maximum power consumption (module power * the number of modules in a cabinet)	≤ 838W
Average power consumption (1/3 of maximum power)	≤ 279W
Distribution power (78% power utilization rate i.e. maximum power 78%)	≤ 1074W

8.4(iii). Module technical parameters

MODEL:	AOF-P3.91	VERSION
DESCRIPTION:	PH3.91 Outdoor full color die cast - 500mmx500mm (Wall mount)	
	Parameter	Specification
Lamp	LED Type	SMD1921
Module	Pixel Pitch(mm)	3.91mm
Drive Method		01-Aug
Driving IC	MBI5124 / MBI 5153(Optional)	
Module Size(mm)	250 x 250	
Module Resolution(pixel)	64 x 64	
Cabinet	Cabinet Size(mm)	500 x 500 x 90
Cabinet Display Resolution(pixel)	128 x 128	
Cabinet Type and Material	Aluminum Die-cast	
Cabinet Weight (Kg)	≤8.5	
Display	Pixel Density	65,536 pix/㎡
Viewing Angle	H 120°, V 120°	
Brightness	≥5500cd/㎡	
Color Depth	281 Trillion	
Refresh Rate(Hz)	≥1920	
Frame Rate(Hz)	≥50-60	
Voltage(V)	AC 86~264V	
Avg. Power Consumption	270W/㎡	
Max. Power Consumption	800W/㎡	
Service Access	Front access (Rear access optional)	
IP Grade F/R	IP65/54	
Operating Temp/Humidity	-20°C~50°C, 10~90%RH	
Storage Temp/Humidity	-20°C~60°C, 10~90%RH	
Lifetime(Normal Temp)	≥100,000H	
System Controller	Linsn,Nova	
Compliant Standard	EMC, C.E, ROHS, UL, BIS	

8.4(iv). Module signal interface definition

HUB75

•	•	Pin	Signal	Features	Pin	Signal	Features
•	•	1	RD1	Red data signal	2	GD1	Green data signal
•	•	3	BD1	Blue data signal	4	GND	Power ground
•	•	5	RD2	Red data signal	6	GD2	Green data signal

9. Evaluation and comparison of proposals

a) After opening of Technical Bid on the schedule date, time and venue, the Evaluation committee shall examine the contents of the tenders received.

- b) The Evaluation committee shall scrutinize the documents mentioned for its eligibility, validity, applicability, compliance and substantiation including post qualification criteria stipulated in tender document.
- c) The technical bids will be evaluated on the basis of its responsiveness to the requirements to be fulfilled at the technical stage.
- d) The Evaluation committee shall also analyze that there is no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders received.
- e) After finalization / scrutiny of technical bids comparative statement (Annexure, if required) to be uploaded in the portal subsequently financial bid (BOQ) of technically valid bidders will be opened.
- f) After evaluation of the financial bid / BOQ comparative status will also be uploaded as per norms.

9.1 Criteria for Technical Evaluation

- a) Only the agencies who fulfil the Minimum Eligibility Criteria and upload the following documents as mentioned below shall be eligible for technical evaluation.

Sl. No.	Name of the Documents
1	Annexure-I (Instruction for online bid submission), Annexure-II(Tender acceptance letter), Annexure-III(Scope of work), Annexure-IV(Technical Bid form), Annexure-V (Declaration in form of Affidavit by the Judicial Magistrate(1 st Class)/ Notary in Non-Judicial Stamp@Rs.100/-)
2	Background profile of the organization
3	Copy of Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any criminal case is registered against the firm or its owner anywhere in India.
4	Copy of completion / Ongoing client certificate and Work Order/ Contract for Experience of similar projects during last 5 years, Copy of completion/ongoing client certificate and Work Order / Contract for Total Project value from similar ongoing/completed Project during last 5 years, Copy of completion /ongoing client certificate and Work Order / Contract for Number of Electronics Display Board installations in last 5 years.
5	Copies of Audited Balance Sheet / CA Certificate of Average annual turnover for the last 3 years (2017-18, 2018-19, 2019-2020) to be attached and Agency/ bidders and Undertaking by the bidder to open an office within 15 days if the work is awarded to the organization
6	Copies of Satisfactory Performance Certificates of having completed at least 3 contracts similar to the subject matter of this Tender Notice in last 5 years in Govt. Departments/ organizations/ PSUs.

Other Important documents (OID) to be kept in “My Document” folder of Bidder

Sl. No.	Name of the Documents
1	Copy of Registration Certificate with Registrar of Companies, PAN/TAN Card, GST number, latest Sales Tax/ VAT/ GST Clearance Certificate, ITR returns for the last three years.
2	Brief profile and experience of the key personnel (CVs) available with firm particularly of those who would to be involved in the management of this Project.
3	Details of work experience in installation/maintenance of permanent Electronics Display Board in different locations. and Strategy plan & presentation for proposed project Management for Government of Tripura.

9.2 Financial Bids

- (i) All the bids which qualify in the technical evaluation stage will only be considered for opening of their financial bids.
- (ii) The financial bid must be submitted online separately in prescribed **BOQ**.
- (iii) Final lowest item wise Price may be considered for the evaluation.
- (iv) The rates quoted should be inclusive of GST. The rate at which the GST has been included should be clearly mentioned in the bid. In case nothing is mentioned, it will be assumed that taxes/other levies are included in the rates quoted.
- (v) The bidder shall bear all cost associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- (vi) Opening & evaluation of BIDS:- The Purchaser may not be responsible before or during opening of e-tender (technical & financial bids) to inform the bidders.
- (vii) Confidentiality: - From the time of bid opening to the time of contract of award, if any Bidder wishes to contact the Purchaser on any matter related to its bid, it should be in writing or by e-mail.

10. Performance Security

- a)** Successful bidder shall be required to furnish a Performance Security for an amount equivalent to 3 % of the total contract value in the form of Bank Guarantee from any Commercial Indian Bank with a validity of the whole contract period and 60 days beyond the date of completion of the contract period.
- b)** Performance Security has to be submitted within 7 days working from the date of issue of the work order/award of the contract.
- c)** Non-submission of Performance Security Deposit in the prescribed form or in timely manner shall lead to suspension of the contract and forfeiture of the amount of EMD of the bidder.
- d)** Performance Security of the firm will be forfeited in the events as mentioned under General Terms and Conditions in this Tender Document.

11. Award of contract

- (i) The Tendering authority will award the contract to the successful bidder whose bid has been determined as lowest evaluated bid (L-1).
- (i) The bidder whose rate is accepted shall be notified for award of the contract prior to expiration of the tender validity period.
- (ii) The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and shall be integral part of the contract concluded.
- (iv) I&CA Department, Government of Tripura reserves the right to accept or reject any proposal, and to annul the solicitation process and reject all proposals at any time prior to award of contract, without assigning any reason. Further, I&CA Department, Government of Tripura reserves the right to make partial changes within the general scope of the contract prior to award of contract after pre-bid meeting particularly related to payment terms, performance security and any technical issue arising out of the discussions during pre-bid meeting and same will be intimated through <https://tripuratenders.gov.in>.

12. Contract period

- (i) The successful bidder shall sign a contract /agreement with I&CA, Government of Tripura as per terms conditions specified in this NIT. The format of agreement will be provided after finalization of successful bidder. The contract also shall include non-disclosure agreement.
- (ii) The total period of the contract will be for one year from the date of commencement of contract. The contract is extendable to 2nd year based on the satisfactory services and certified as required. However, contractor has to comply with the time schedule given for deliverables.
- (iii) This period can be extended/ shortened at the discretion of the Department. There shall be an option to renew the engagement for a further additional period of 2 year based on satisfactory

performance and with the existing Terms and conditions. The Department will have the right to drop the agency from the said assignment without assigning any reason whatsoever. I&CA Department also reserves the right to modify the terms and conditions.

- (iv) AMC from 2nd year onwards inclusive of spares.

13. Payment Terms

- (i) Advance payment of 5% of the total project cost will be made.
- (ii) Payment shall be made by I&CA Department, Government of Tripura within 3(three) months after analyzing the work completion reports as submitted by the agency at end of the month.
- (iii) Tax Deduction at Source (TDS): TDS shall be deducted from each bill/invoice (as applicable) of the contractor under the statutory rules of Union Govt. in respect of Income Tax & other Taxes etc.
- (iv) The documents required for processing of payments are:-
 - a) Invoice.
 - b) Certificate of completed work, for which the invoice has been raised, from the authority designated to oversee the progress/execution of the contract duly certified by the authorized officer from the I&CA Department, Government of Tripura.

14. Applicable law

The contract shall be interpreted in accordance with the laws of Union of India/ State Government. For judicial adjudication, the disputes, if any, arising out of the Contract shall be subject to the jurisdiction of the Courts in Tripura only and will be settled accordingly.

15. Disputes & Arbitration

- (i) All disputes arising out of execution of the contract shall be settled through arbitration. Both the parties shall first try to resolve the disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 30 days, then, depending upon the position of the case, either of the party shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
- (ii) Sole Arbitrator shall be appointed by Secretary, I&CA Department, Government of Tripura within 30 days of notice regarding appointment of Arbitrator.
- (iii) The arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996.
- (iv) Notwithstanding any dispute between the parties, the agency shall not be entitled to withhold, delay or defer his obligation under the contract and the same shall be carried out strictly in accordance with the terms & conditions of the contract.

16. Liquidated Damages

In case the firm does not comply to the terms & conditions mentioned in the contract, action shall be taken against the firm to recover liquidated damages including administrative expenses which shall be a sum equivalent to 1% of the total contract amount per week for unfinished work and the total damages so claimed shall not exceed 10% of the total contract amount.

17. Penalty Clause

The firm has to complete the job assigned / as listed in the Key Deliverables section in Annexure III, within the joint agreement time and if the job is not completed within the stipulated time, a penalty @ 1% of the contract value for any uncompleted job as per the key deliverables per week of delay will be imposed on the agency/ firm.

18. GENERAL TERMS AND CONDITIONS:

- a) Any conditional offers made by the bidder or any alternations/ corrections made in the tender form shall not be considered. Similarly incomplete and unsigned tender documents will be summarily rejected.
- b) This Notice Inviting Tender and the Tender Document shall be duly signed and stamped will be submitted online with technical bid.
- c) While submitting the tender online for this work the bidders shall be deemed to have read, understood and accepted all the terms and conditions stated in the tender document. Any doubts

or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Notice, shall be got clarified in the pre-bid meeting. Requests for postponing the tender opening date for the same shall not be accepted.

- d) The bidder should be a company registered under the Indian Companies Act 1956/2013. Joint Ventures & Consortiums are allowed to participate in the bid. For Joint Ventures/Consortium, all members of the joint ventures/ consortium should sign in the undertaking with declaration of Lead bidder/ partner in the non-judicial stamp paper @ Rs. 100/-. All partners of the joint ventures/ consortium are jointly and severally liable for entire assignment. The undertaking should be uploaded with Annexure-V of the DNIT. In case of joint venture/ consortium the weightage will be considered for all members of the joint venture/ consortium. In this case each partner of the joint venture/ consortium should meet at least 25% (Lead Partner at least 50%) out of the qualifying limit in case of experience of the said assignment and financial turnover.
- e) Bidder shall treat the tender specifications and contents thereof as confidential.
- f) The rates should be quoted inclusive of the cost of Services, Manpower cost, Transportation, maintenance for a minimum period of 1 year, Printing of Questionnaires and report generation and also inclusive of charges of GST/VAT and other taxes/charges as applicable.
- g) The Agency/Firm shall bear all costs associated with the preparation and submission of its bid, including cost of presentation for the purposes of clarification of the bid, if so desired by I&CA Department, Government of Tripura and I&CA Department will, in no case be responsible or liable for those costs regardless of the conduct or outcome of the Tendering process.
- h) Intending agency/firm shall attend the virtual Pre-Bid Meeting as per schedule through its authorized representative at their own cost.
- i) The Contractor and his staff must abide by various rules, regulations and instructions of I&CA Department, Government of Tripura as prevalent/issued from time to time.
- j) I&CA Department, Government of Tripura would have the right to terminate the contract without notice before the expiry of the term, in case the work performance is not found up to the standard, or in case there is any violation of the terms and conditions of the contract or I&CA Department, Government of Tripura rules & regulations, or if there is any incident of indiscipline on the part of the Contractor or his staff. The decision of the I&CA Department, Government of Tripura in this regard would be final and binding on the Contractor.
- k) If the service of the agency continuously remains deficient, the Performance Security of the agency would be forfeited.
- l) Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.
- m) Frequent changes of contract employees shall not be preferred but any changes shall be done with prior notice and to the satisfaction of I&CA Department, Government of Tripura.
- n) I&CA Department, Government of Tripura reserves the right to reject the whole tender/ partially tendering process at any time without assigning any reason.
- o) The contractor shall not divulge any information that is made known to him or he may come across during execution of the contract to any person not authorized to receive such information.
- p) All information, document, photos and data coming in the possession of firm as a result of the execution of the job shall all at time remain the property of I&CA Department, Government of Tripura. The firm shall not make or allow to make an unauthorized copy, use, access or other utilization of these materials commercially or otherwise, directly or indirectly except as agreed by the I&CA Department, Government of Tripura. The firm shall also ensure complete confidentiality of the information and data provided to carrying out the job.
- q) The firm has to complete the job assigned within the joint agreement time and if the job is not completed within the stipulated time, a penalty @ 1% of the cost of the uncompleted job for each week of delay will be imposed on the firm by the Department of I&CA, Government of Tripura.
- r) The I&CA Department, Government of Tripura will have no liability regarding transportation, boarding and lodging of firm and their staff.
- s) The agency/Firm shall be responsible to make payment to the Manpower deployed.
- t) All design & development work related to for installation/maintenance of permanent electronics Display Board in different locations of Tripura shall be carried out by the agency at their own

- site. Any specific site work tool with required license will be arranged by the contractor from their own resources and any work should not delay for such reasons.
- u) The support manpower deployed at the site will be the sole liability of the contractor and any issues regarding the same will be the sole responsibility of contractor only.
 - v) There shall be no relationship of employer-employee between the I&CA Department, Government of Tripura and Staff deployed by the Agency and they should be governed by the Agency.
 - w) Working hours and days will be as per the norms followed at I&CA Department, Government of Tripura.
 - x) Bidder shall provide the backup of support manpower in case of non-availability of any of the resource manpower deployed at the site.
 - y) Under no circumstances the firm shall appoint any 3rd party or sub-lease/sub-let the contract.
 - z) The rate quoted shall remain firm during the period of contract.
 - aa) The firm shall provide backend support from their office.
 - bb) The bidder shall be solely responsible for compliance to provisions of various Labour, Industrial and any other laws applicable and all statutory obligations, such as, Wages, Allowances, Compensations, EPF, Bonus, Gratuity, ESI, etc relating to personnel deployed at the site. The Department of I&CA shall have no liability in this regard.

N.B: Other terms & conditions will be followed as per Manual for Procurement of Goods & Services 2018 by Finance Department, Government of Tripura.

Tender No. F.65 (353)-ICA/2020/Advt./P-II**Instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the Government of Tripura e-Procurement portal **<https://tripuratenders.gov.in>**, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement portal of Government of Tripura, prepare their bids in accordance with the requirements and submitting their bids online on the e-Procurement Portal. More information useful for submitting online bids on the e-Procurement Portal may be obtained at: **<https://tripuratenders.gov.in>**.

REGISTRATION

1. Bidders are required to enroll on the e-Procurement portal of the Government of Tripura (URL: **<https://tripuratenders.gov.in>**) by clicking on the link “Online Bidder Enrollment” on the e-Procurement portal of Government of Tripura which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Procurement portal of Government of Tripura.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificated with signing key usage) issued by any Certifying Authority recognized by the competent authority with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to other which may lead to misuse.
6. Bidder than logs on to the site through the secured long-in by entering their user ID/password and the password of the DSC.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender documents/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard document which are required to be submitted as part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Documents” or “Other important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Documents” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender documents.
3. Bidder has to select the payment option as “online” to pay the EMD as applicable and enter details of the instrument as per portal.
4. Bidder should prepare the IMD as per the instructions specified in the tender documents. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in their tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has given as a standard BoQ format with the tender documents, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it only online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using buyers/bid openers’ public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

Any queries relating to the tender documents and the terms and conditions contained therein should be addressed to the Tender inviting Authority through the e-mail address indicated in the tender before the pre-bid meeting.

TENDER ACCEPTANCE LETTER

Date:

To
Director
Information & Cultural Affairs
Government of Tripura
Gandhighat, Agartala
West Tripura

Subject: Acceptance of Terms & Conditions of Tender
Tender Reference No.**F.65 (353)-ICA/2020/Advt./P-II**

Name of Tender/Work: Selection of firms/Agency for installation/maintenance of permanent electronics Display Board in different locations of Tripura under the Department of Information & Cultural Affairs, Government of Tripura.

Dear Sir,

1. I/We have downloaded/ obtained the tender document(s) for the above mentioned Tender/Work" from the website namely **<https://tripuratenders.gov.in>**.e-Procurement Portal of Government of Tripura as per your advertisement given in the above mentioned website.
2. I/We hereby certify that I/ we have read the entire terms and conditions of the tender documents from page No. 1 to 23 (including all documents like annexure(s). schedule(s) etc.) which form part of the contract agreement and I/We shall abide by the terms /conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization on the website too has also been taken into consideration, while submitting this acceptance letter.
4. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/entirety.
5. In case any provisions of this tender are found violated then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/ bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Scope of Work

The scope of work for Engagement of firms/Agency for installation/maintenance of permanent electronics Display Board in different location of Tripura under the Department of Information & Cultural Affairs, Government of Tripura of the selected agency shall be, but not limited to, the following:

- i. Manufacturing of Organic Electroluminescent Diode including Identifying the location/ spot for fixation in consultation with the ICA Department.
- ii. Preparing the Shell/Configuration structure and Installation of OED/same including liaising with the concerned authority for obtaining permission.
- iii. Maintenance of the OED i.e. Organic Electroluminescent Diode.

The component wise details of Scope of work to be carried out by the successful bidder are as follows:

1. Scope of Preparing and fixing OED

- The successful bidder has to install permanent electronics Display Board in the specific location in consultation with the tendering Authority.
- The Manufacturer bidder has to develop and prepare the OED according to the size or measurement approved by the tendering Authority.
- The approved Shell/Configuration structure shall be prepared as per the specification provided by the Authority in the document.
- The Shell/Configuration structure where the OED shall be installed has to be approved by the tendering Authority.
- The prior approval of the tendering authority shall be obtained by the successful bidder before installing the OED structure at specific location.
- The mandatory charges for the permission shall be provided by the authority upon obtaining requisite demand note from the respective authority having jurisdiction over land/site. ICA Department, Government of Tripura will provide necessary support.

2. Scope of Maintenance and Warranty

- The Bidder shall provide 02 (two) years warranty in original from the manufacture/ Supplier. An undertaking to this effect shall be submitted along with the technical proposal.
- The bidder shall also furnish a certificate for the materials supplied against the assigned work meets all the stipulated requirements and warranty. The warranty shall also cover the replacements of required spare parts. Warranties should be given in original and should have legal jurisdiction in India. Warranties given by power of attorney holders will not be acceptable.
- The successful bidder has to provide any required services or Maintenance of supplied OED upto next 04 (four) years after completing warranty period/tenure. The successful Bidder will be required to fully replace all the spare parts that are relative to the working of OED that will be submitted to successful bidder upon award of contract.

3. Quantity of Signage:

The successful bidder as per specific locations as mentioned in the tender document has to configure or install OED including in the capital city along with rest 07(seven) District of the state. Approximately, 21 nos. OED monitor unit are to be installed. The total quantity of signage as mentioned in the Tender document may be variable as per the actual requirement. Existing terms and conditions as mentioned in the tender document will be applicable to the successful bidder in case of number of signage increase subsequently. Quantities, Locations, size of permanent electronics Display Board are given below:

Sl. No.	Location	Size	Quantity	Total Square feet
1.	Agartala Secretariat	20ft x 10ft	01	200 sqft
2.	North Gate	12 ft x 15 ft	01	180 sqft
3.	Radhanagar	12 ft x 8ft	01	96 sqft
4.	Ashram Chowmuhan	30ft x 12ft	01	360 sqft
5.	Ujjayanta Palace	20ft x 10ft	01	200 sqft
6.	MBB Airport, Agartala	40 ft x 12 ft	01	480 sqft
7.	Drop Gate	20ft x 10ft	01	200 sqft
8.	At 7 other districts of Tripura	20ft x 10ft	14	2800 sqft

4. While submitting the online tender bidder must submit written declaration that while executing the work as successful bidder within 15 days from the date of award they shall be bound to open office in Tripura.
5. Bidder must submit the strength of employees having working experience in the similar line of activities.
6. Bidder shall submit copies of documents in support of similar works, in the name of bidder (at least 3 such orders), to State/Central Govt./Semi-Government Organization/ PSUs as consignee in last 5 years.
7. Bidder shall submit copies of work completion certificate provided issued in his favour/ in favour of firm/ Partnership company (as applicable), in last 5 years of Similar works.
8. All procedures of participation shall be as per COVID-19 SoP and protocols issued by competent Authority from time to time.
9. There shall be no exemptions for bidders who are registered with any MSME/SSI units of States or any Union Territories of India.
10. **Power of Attorney:** Power of attorney if given to authorized signatory for signing the Contract Agreement, shall be made in an INDIA NON-JUDICIAL STAMP OF Rs.100.00 (Rupees one Hundred) only.
11. **Transfer of Bid Documents:** The Bidding Documents are meant for the exclusive purpose of bidding against this specification and shall not be transferred to any other party of reproduced or used otherwise for any purpose other than for which they are specifically issued.

7. Formation of Bid Evaluation Committee (BEC):

- 7.1.1 The Authority shall constitute a Bid Evaluation Committee comprising Technical experts, members from different relevant fields of expertise for evaluation of Tenders in accordance with the procedure laid down for the purpose in relevant sections of the Tender documents.
- 7.1.2 The members of BEC shall be provided all related information inter alia the final drafts of the Tender Documents, Subsequent Amendments thereto and the clarifications provided to the Bidders if any.
- 7.1.3 The BEC shall carry out activities required for evaluation leading to the identification of Successful Bidder.

8. Inspection of Completed work:

- 8.1.1 After the successful bidder is awarded the work, he shall report the progress of work during the different stages of the work, complete all responsibilities assigned in the scope of work and subsequently report completion of work in written statement, to the Director ICA Department, Government of Tripura. The ICA Department, Government of Tripura approved technical team

- along with other officials, shall visit the locations of work, along with the representatives of the agency to assess the quality of work and its completion.
- 8.1.2 The technical team after its visit shall submit report of the work and thereafter the works shall be deemed for making payment.
- 8.1.3 During inspection of the work, the technical team may ask for rectification of any defects/non conformity etc as observed. In such event, the necessary rectifications shall be done as per the Schedule of Technical Specifications put up in the DNIT Document.
- 8.1.4 Defects so identified has to be rectified as per Technical Specifications within a period of 10 days maximum.

9. Fabrication, Installation and Erection:

- 9.1 Once the work order is issued to the agency for the assigned work, and subsequently after proof verification of text and pictorial matter, the hoarding works shall be carried out accordingly as per the schedule of Completion of the work as mentioned in DNIT.
- 9.2 Bidder must inspect all related aspects towards smooth and hustle free completion of the process.
- 9.3 Arrangement of lorry, welding equipment, iron plates, (cement, sand, stone chips-optional items), electrical connection accessories, cables, switches etc, cutouts plugs flex materials etc all such items required for the work shall be arranged in the manner as to finish the work in due time.
- 9.4 Tag line of ICA Department, Government of Tripura etc. shall be an integral part of the work. Care must be taken by bidder to ensure inclusion of the tag line etc properly to display in the signage.

10. Maintenance, Warranty & Up gradation of installed permanent electronics Display Board:

- 10.1 Maintenance of installed signages shall mean any work required to keep the signages fitted, installed at location, properly visible and describe for all viewers for the entire period of contract. The type of maintenance works shall be of preventive and renovation type as well as keeping then up to date round the year.
- 10.2 The Agency shall keep close monitoring of the signages fitted and fixed with required literature and information that is readily useful for all viewers.
- 10.3 It is essential for the agency to check whether the literature, Text, Pictures etc depicted on the signages are not faded out, worn out, torn apart etc, and shall immediately fix such issues arising any time during the contract period.
- 10.4 In addition to the above some additional information's may also be provided by the tender inviting authority for display as well as up gradation purpose. These works shall also be a part of the maintenance work.
- 10.5 After the installation, the signages shall be warranted for a period of 05 (Five) Years reckoned from the date of installation of completed work. During the warranty period, any defects arising out of the fitting, Fixing, wear out, damage etc, shall be responsibility of the agency.
- 10.6 Annual Maintenance Charges (AMC) shall be applicable after the expire of 1 year of warranty. After Completion of each year of maintenance, the agency shall raise bill for payment of the maintenance charge. The bill shall be addressed to Director ICA Department, Government of Tripura and shall be after examination of the works by the inspection team (technical team and officials of ICA), done by the agency.

12. Clause related to protection of ICA's interests:

- 12.1.1 In case the bidder withdraws the bid before opening the financial bid: Forfeiture of EMD - Nil.
- 12.1.2 In Case the bidder withdraws the bid after opening of financial bid but before finalization, if any: Forfeiture of EMD - 25% of EMD.
- 12.1.3 In case the bidder withdraws the bid after opening of financial bid/finalization but before award of contract (AOC): Forfeiture of EMD - 50% of EMD.
- 12.1.4 In case the bidder fails to sign award of contract (AOC) depositing security money within stipulated period: Forfeiture of EMD - 100% of EMD.

- 12.1.5 In case the bidder fails to execute the work within stipulated period including extension if any: 1% of supply order value /Tender value on liquidated damage per week subject to 10% maximum upto 15 days.
- 12.1.6 In case the bidder fails to execute within one month from the date of stipulated supply period including extension, if any, Award of Contract (AOC) will be terminated.
- 12.1.7 If Contractor execute the work partially, above arrangement will be invoked on pro-rata basis.
- 12.1.8 The bidder shall ensure to deploy a quick response team to resolve any technical issue related to the permanent electronics display board on each site as earmarked in DNIT.

13. Extraneous Conditions:

Inclusion of any extraneous terms & conditions that contradicts/modifies the Tender terms & conditions will lead for summary rejection of the Tender. Incomplete Tender will summarily be rejected. The contractor shall not sublet or assign / transfer the said contract to any other person or persons. During submission of bids, no external clauses and conditions shall be submitted by the bidder in any form whatsoever, and he should stick to the conditions of the Bid Document only.

14. Obtaining dedicated power supply connections for each location of permanent electronics Display Board:

The successful bidder has to obtain dedicated power supply for each location of permanent electronics Display Board installed. In this regard, additional charges shall not be claimed by the successful bidder and that to be included in the bid value.

ANNEXURE- IV**Technical Bid Form**

Technical bid containing the information/documents as specified this tender Document and other details should be submitted properly as the format given below:

Sl. No	Particulars	Yes / No
1	Background/profile of organization: a) Brief on the profile and the track record of the agency indicating the strength and the credentials of the agency b) No. of Employees c) Details of in-house facilities.	
2	Copy of Registration Certificate with Registrar of Companies.	
3	Copy of PAN/TAN & GST number as applicable	
4	Copy of ITR returns for the last three years	
5	Copy of latest Sales Tax/ VAT/ GST Clearance Certificate or copy of latest tax deposit challan	
6	Copy of Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any criminal case is registered against the firm or its owner anywhere in India.	
7	Brief profile and strength of employees having working experience in the similar line of activities who all are residents of the state. A notarized declaration on a Rs.100 /- Non-Judicial stamp paper stating that all employees reside in the State along with the proof of residents certificates must be submitted online by the bidder.	
8	Copy of proof (CVs) of qualification/additional skills in respect of the team proposed to be employed by the agency.	
9	While submitting the online tender bidder must submit written declaration that during executing the work as successful bidder within 15 days from the date of award they shall be bound to open office in Tripura	
10	Copy of completion / Ongoing client certificate and Work Order/ Contract for Experience of similar projects during last 5 years	
11	Copy of completion/ongoing client certificate and Work Order / Contract for Total Project value from similar ongoing/completed Project during last 5 years	
12	Copy of completion /ongoing client certificate and Work Order / Contract for Number of Electronics Display Board installations in last 5 years.	
13	Copies of Satisfactory Performance Certificates of having completed at least 3 contracts similar to the subject matter of this Tender Notice during the period of last 5 years in Govt. Departments/organizations/ PSUs.	
14	Copies of Audited Balance Sheet / CA Certificate of Average annual turnover for the last 3 years (2017-18, 2018-19, 2019-2020) to be attached.	
15	Overall Strategy Concept & Aesthetic Appeal plan for proposed permanent electronics Display Board installation for Government of Tripura to be submitted online and presented before the committee.	
16	Copy to this Notice Inviting Tender and Tender Document duly signed and stamped	
Declaration: This is to certify that I/We before signing this Technical Bid Document have read and fully understood all the terms and conditions contained in the Tender Document and undertake myself/ourselves to strictly abide by them. <div style="text-align: right;"> Signature of the Authorized signatory with name, designation, seal and date </div>		

**DECLARATION IN FORM OF AFFIDAVIT BY THE JUDICIAL MAGISTRATE
(1st CLASS)/NOTARY IN NON-JUDICIAL STAMP PAPER@Rs.100/-**

I/We.....S/O/D/O/W/O.....Occupation.....
.....having my/our.....office
at.....do declare that I
/ We have carefully read all the terms & conditions of tender of the,
Information & Cultural Affairs Department, Govt. of Tripura for the work of
..... I will abide with all the terms & condition set forth in the tender
Reference no.

I/We do hereby declare I/We have not been convicted by any court of Law nor I/We are
derecognized/black listed by any State Govt. /Union Territory/ Govt. of India/Govt.
organization for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply.

I/We also declare that all documents uploaded by us are valid.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or
Security Deposit and blacklist me/us for a period of 3 years, if any information furnished by
us proved to be false at the time of inspection/verification and not complying with the
Tender terms & condition.

I/We further declare that I/We possess valid license/bearing no.
.....Valid upto.....I/We.....do
hereby declare that I / we will supply the as per the terms &
condition& specifications of the tender document.

Signature of the bidder:

Seal:

Date: